



# 320-15

Nassau County  
Office of Management & Budget  
**Staff Summary**

<b>Subject</b> Supplemental Appropriation
<b>Department</b> Office of Management & Budget
<b>Budget Analyst</b> Anthony Romano
<b>Deputy Director</b> Robert Conroy
<b>Budget Director</b> <i>[Signature]</i>

<b>Date</b> 7-7-15
<b>Vendor Name</b>
<b>Contract Number</b>
<b>Contract Manager Name</b>

Proposed Legislative Action					
	To	Date	Approval	Info	Other
	Assgn Comm				
	Rules Comm				
	Full Leg				

Internal Approvals			
Date & Initials	Approval	Date & Initials	Approval
	Dept. Head	7/3/15 <i>[Signature]</i>	Counsel to C.E.
<i>[Signature]</i>	Budget		County Atty.
8/1/15 <i>[Signature]</i>	Government Relations	8/10/15 <i>[Signature]</i>	County Exec.

**BAHI15000009**

**Purpose:**

To supplementally appropriate funds into the following department as per the attached ordinance and back-up materials.

APPROPRIATION	
<b><u>OFFICE OF HOUSING &amp; COMMUNITY DEVELOPMENT - Community Development Block Grant HI 85- 41</u></b>	<b>\$ 12,787,711</b>

**Discussion:**

This proposed ordinance includes the following supplemental appropriation, the back-up memoranda for which are annexed hereto according to the following index:

**a. OFFICE OF HOUSING & COMMUNITY DEVELOPMENT - Community Development Block Grant HI 85 - 41**

This item appropriates \$ 12,787,711 in funds from the U.S. Department of Housing & Urban Development for assisting low and moderate-income individuals, eliminating slums and blight and/or addressing urgent community development needs. The program's purpose is to assist in the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities.

**Impact on Funding**

These supplemental appropriations will have no net impact on the budget since they will recognize an equal amount of revenue and expenditure.

**Recommendation: Approve Ordinance**

2015 AUG 10 P 3:28  
CLERK OF THE LEGISLATURE  
NASSAU COUNTY  
RECEIVED

ORDINANCE NO. -2015

AN ORDINANCE supplemental to the annual appropriation ordinance in  
connection with the Office of Housing and Community Development.

APPROVED AS TO FORM

  
Deputy County Attorney

2015 AUG 10 P 3:28

CLERK OF THE COUNTY  
LEGISLATURE

WHEREAS, Nassau County has received certain revenue; and

WHEREAS, such funds have not been otherwise appropriated; and

WHEREAS, the County Executive, by communication dated July 30, 2015, addressed to the County Legislature, has recommended the appropriation of such funds not otherwise appropriated; and,

WHEREAS, this supplemental appropriation is within the scope of Section 307 of the County Government Law; now, therefore,

BE IT ORDAINED by the County Legislature of the County of Nassau, as follows:

Section 1. There is hereby appropriated from monies not otherwise appropriated, the following sums of money to the following accounts:

<b><u>TOTAL AMOUNT</u></b> (in dollars)	<b><u>SOURCE OF FUNDS</u></b>	<b><u>APPROPRIATED TO:</u></b>			
		<b><u>FUND</u></b>	<b><u>DEPT. CODE/Index</u></b>	<b><u>OBJ. CODE</u></b>	<b><u>AMOUNT</u></b> (in dollars)
\$12,787,711	U.S. Department of Housing & Urban Development	GRT	HI	AA	\$907,000
		GRT	HI	AB	\$476,000
		GRT	HI	BB	\$0
		GRT	HI	DD	\$52,000
		GRT	HI	DE	\$11,121,711
		GRT	HI	HH	\$231,000

§ 2. This ordinance may be modified to allow for the correction of any mathematical and/or typographical errors subsequent to any approval and adoption of said ordinance without the necessity for a vote to be taken by the County Legislature or by the members of any Standing Committee of said Legislature if said ordinance is passed by the affirmative vote of a majority of said Legislature.

§ 3. It is hereby determined, pursuant to the provisions of the State Environmental Quality Review Act, 8 N.Y.E.C.L. Section 0101 et seq. and its implementing regulations, Part 617 of 6 N.Y.C.R.R., and Section 1611 of the County Government Law of Nassau County, that this supplemental appropriation ordinance is a “Type II” Action within the meaning of Section 617.5(c)(20) of 6 N.Y.C.R.R. (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”), and, accordingly, is of a class of actions which do not have a significant effect on the environment; and no further review is required.

§ 4. This ordinance shall take effect immediately.

**EDWARD P. MANGANO**  
County Executive



**CARNELL T. FOSKEY**  
County Attorney

## **County of Nassau Inter-Departmental Memo**

**To:** Clerk of the County Legislature  
**From:** County Attorney  
**Date:** July 30, 2015  
**Subject:** **ORDINANCE - ORIG. DEPT. – Office of Management and Budget**

AN ORDINANCE supplemental to the annual appropriation ordinance in connection with the Office of Housing and Community Development.

The above-described document attached hereto is forwarded for your review and approval and subsequent transmittal to the County Legislature for inclusion upon its calendar.

CARNELL T. FOSKEY  
County Attorney

A handwritten signature in cursive script, appearing to read "Samantha A. Goetz".

By: Samantha A. Goetz  
Deputy County Attorney  
*Appeals & Opinions Bureau*

James LaRusso  
Law Assistant Temp

Attachments

EDWARD P. MANGANO  
County Executive



COUNTY OF NASSAU  
OFFICE OF THE NASSAU COUNTY EXECUTIVE  
1550 Franklin Avenue  
Mineola, New York 11501

**MESSAGE AND RECOMMENDATION OF  
THE COUNTY EXECUTIVE AT A REGULAR  
MEETING OF THE COUNTY LEGISLATURE**

July 30, 2015

COUNTY LEGISLATURE  
NASSAU COUNTY  
THEODORE ROOSEVELT EXECUTIVE & LEGISLATIVE BUILDING  
MINEOLA, NEW YORK

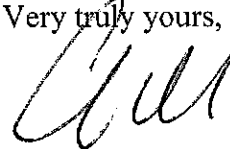
HONORABLE MEMBERS:

Nassau County has received revenue in connection with the Office of Housing and Community Development.

In order to make the monies available for the Office of Housing and Community Development, it is requested that the funds be appropriated and credited to the department code as set forth in the attached proposed ordinance.

Therefore, pursuant to Section 307 of the County Government Law of Nassau County, I recommend that the attached supplemental appropriation ordinance be adopted by the County Legislature.

Very truly yours,

  
EDWARD P. MANGANO  
County Executive  
Nassau County

Controlled by: OMB: Grants Management
Section 2.4.1

February 1, 2010

GM-Approval
Date 6-23-15

OMB-Approval
Date

# GRANT APPLICATION INFORMATION FORM (GAIF)

Submitted to Grants Management

~~GM must know about all new grant applications at inception and all renewals at the time of renewal. GM will notify you of approval within five (5) business days.~~ This form does not preclude initial planning. The GAIF should be completed and submitted to GM electronically. (See GAIF Directions for further assistance with completing this form)

## Grant Detail

(Do not try to enter this information in NIFS; provide it on this form only)

FAML5070

Grant : HIGRT8500FED

Grant Detail : 41

Title : Community Development Block Grant

Grant Type : Federal

Classification : Formula Non-Competitive

Grant Manager : John Sarcone

Grantor Agency : HUD

Pass thru From : HUD

Federal CFDA # : 14-218

Plan Dates Start : 9/01/15 End: 8/31/16 NOTE: Funds are carried over if not used within that period

Grant Description (attach draft Abstract and/or Narrative): see attached

Intended Allocation of Funds (Estimate at this stage OK):

Total Grant Request **\$12,787,711**

Salaries: \$ 907,000

Fringe Benefits: \$ 476,000

OTPS: \$ 11,173,711

Indirect Costs: \$ 231,000

(Other Than Personal services)

(If none, submit proof)

Chargebacks (Y/N?) N

County match required (Y/N)? N Cash(C)/In Kind(K)? If Y & C, how much?

If Y & C, will match change over time (Y/N)? N If Y, explain:

If Y & C, is the match in your current budget (Y/N)? If Y, where (control center, object code)?

If N, how will match be covered?

Detail all indirect costs (*space, IT, utilities, etc.*), one-time and ongoing below:

**IT, admin expenses.**

Must the County initially utilize its own funds in order to be reimbursed by the grant (Y/N)? Y

# of Staff Working on Grant: 17 FTE

New Grant Hires: 0

Note: Staff members spend a portion of their time on HOME, NSP and ESG with the appropriate portion of salary and fringe allocated to those grants. Grant is 100% reimbursable assuming 6 employees are moved into the general fund.

# of Staff Moved From Other Funds to Grant Fund: 0

# of Staff Working on Grant from other Funds: 0

What is the dollar amount in salary of the staff moved from other funds to the Grant Fund? N/A

Are fringe benefits and termination costs for these employees covered by the grant (Y/N)? Y If N, explain how covered:

What fringe benefits are not covered by this grant? (i.e. FICA, Pension, etc.) All fringe benefits are covered

Will the program be discontinued when the grant expires (Y/N)? N If N, explain how program costs will be covered:

If staffing is involved, will they be terminated at end of grant term (Y/N)? If N, explain how staffing costs will be covered:

Will any costs go on when grant terms ends and, even if program discontinued (Y/N)? Y If Y, how will costs be covered?

Grant funds can be carried over to the next year if not used.

☒ Authorized by Department Head / Submitted By: John Sarcone, Director

Date 6/23/15

**Grant Title:** Community Development Block Grant Program (CDBG)

**Index Code:** HI85

**Grant Detail:** 41

---

**Grant Term:** 9/1/15 thru 8/31/16

The Nassau County Office of Housing and Community Development is the overall administrative agent for the Federal Community Development Block Grant Program (CDBG), which is funded through the U.S. Department of Housing and Urban Development (HUD).

---

**Grant Purpose:** This is a federal entitlement program with the objective of assisting low and moderate-income persons, eliminating slums and blight and/or addressing urgent community development needs. The program's purpose is to assist in the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities.

**Clients Served:** Funds are to principally benefit persons of low and moderate income.

**Funding Source:** CDBG is 100% Federally funded (HUD).



---

COUNTY OF NASSAU  
OFFICE OF HOUSING & COMMUNITY DEVELOPMENT  
40 MAIN STREET – FIRST FLOOR – SUITE C  
HEMPSTEAD, NEW YORK 11550  
(516) 572-1900 FAX (516) 572-2790  
-TTY-(516)-572-2369

---

**INTER-DEPARTMENTAL**  
**MEMORANDUM**

To: Richard Haemmerle, Office of Grants Management

From: John Sarcone, Director Office of Housing & Community Development

Date: June 30, 2015

Subject: Supplemental Appropriation for Community Development Block Grant (HI-85)  
Office of Housing and Community Development (OHCD)

Nassau County OHCD, local administrator for the U.S. Department of Housing & Urban Development grant requests the supplemental appropriation of 12,787,711 in funds for the program administration entitled for the period **9/1/15 – 8/31/16**.

All funds are 100% federally reimbursable from the United States Department of Housing & Urban Development.

---

**John Sarcone**  
**Director**  
Office of Housing & Community Development



Please prepare supplemental appropriation:  
Budget Supplemental #: BAH115000009 01  
GRT code dept. (HI) Control Center (8541) Revenue Source 901 follows:

---

---

**Nassau County Office of Housing & Community Development**  
**Community Development Block Grant (HI-85)**

---

**Budget 9/1/15 - 8/31/16**

**Available Revenues**

CDBG grant funds (RO901)	\$ 12,737,711
CDBG Program Income (RO937)	\$ 50,000
<b>Total</b>	<b><u>\$12,787,711</u></b>

**Estimated Expenditures**

Salaries <b>(AA97Z)</b> (Personnel: 17 FTE)	\$ 907,000
Fringe <b>(AB10F)</b>	\$ 476,000
Equipment <b>(BB197)</b>	\$ 0
General <b>(DD497)</b>	\$ 52,000
Contractual <b>(DE547)</b> (Municipal/NFP: \$10,932,714, Personal service: \$190,000)	\$11,121,711
Indirect <b>(HH597)</b>	\$ 231,000
<b>Total</b>	<b><u>\$12,787,711</u></b>